

# Accident Checklist

*We realize an accident is a stressful situation. We have put together this checklist so you will know the most important information to capture at the time of an accident. Please keep this form with the liability certificate in your car.*

1. Stay Calm. If anyone is injured, call 911 immediately.
2. If safe to do so, remove your vehicle from the roadway.
3. If possible, take photos of the accident scene. These photographs could become important evidence.
4. Use the form provided to record information regarding your accident.
5. Make no statement concerning the accident to anyone except a police officer. Get the officer's name and badge number. Make no admissions or take blame for the accident.
6. Obtain the names and addresses of witnesses and all persons injured regardless of how minor the injury.
7. We are here to help! Call Cowan to let us know the details of your accident. We will work hard to get your claim handled as quickly as possible.



519-650-6360 / 1-866-912-6926

ACCIDENT NOTES - KEEP THESE NOTES FOR YOUR RECORD	
ACCIDENT DATE	TIME
LOCATION OF ACCIDENT	
<b>OTHER DRIVER 1</b>	
LICENCE PLATE (IMPORTANT)	
NAME	
ADDRESS	
TEL (B)	(H)
INSURANCE CO.	
POLICY NO.	
DRIVER'S LICENCE	
MAKE OF CAR	YEAR
<b>OTHER DRIVER 2</b>	
LICENCE PLATE (IMPORTANT)	
NAME	
ADDRESS	
TEL (B)	(H)
INSURANCE CO.	
POLICY NO.	
DRIVER'S LICENCE	
MAKE OF CAR	YEAR
<b>WITNESS 1</b>	
NAME	
ADDRESS	
TEL (B)	(H)
<b>WITNESS 2</b>	
NAME	
ADDRESS	
TEL (B)	(H)
<b>INJURED PARTY</b>	
NAME	
ADDRESS	
TEL (B)	(H)
DESCRIBE INJURIES	
<b>POLICE INVESTIGATION</b>	
NAME	
BADGE NO.	DIVISION
REPORT NO.	